



CHAIRPERSON
Charlene Bybee
AGENCY
Donald Abbott
Ed Lawson
Paul Anderson
Ron Smith
Vice Chair Kristopher Dahir
CHIEF LEGAL OFFICER
Chet Adams
CHIEF ADMINISTRATIVE OFFICER
Neil Krutz

SPARKS REDEVELOPMENT AGENCY MEETING MINUTES
Following the City Council Meeting on April 22, 2019
City Council Chambers, Legislative Building, 745 Fourth Street, Sparks, Nevada

1. Call to Order

The regular meeting of the Sparks Redevelopment Agency was called to order by Chairperson Charlene Bybee at 4:09 p.m.

2. Roll Call

Chairperson Charlene Bybee, Agency Members Donald Abbott, Ed Lawson, Paul Anderson, Ron Smith, Kristopher Dahir, Chief Administrative Officer Neil Krutz, Chief Legal Officer Chet Adams, Acting Agency Secretary Lisa Hunderman, PRESENT.

3. Public Comment

None

4. Agenda

4.1 Approval of the Agenda (FOR POSSIBLE ACTION)

Consideration of taking items out of sequence, deleting items and adding items which require action upon a finding that an emergency exists.

Motion: I move to approve the agenda as presented.

Moved by: Agency Member Smith

Seconded by: Agency Member Dahir

Yes: Agency Members Abbott, Lawson, Anderson, Bybee, Dahir, Smith

No: None

Abstain: None

Vote: Motion passed unanimously, 6-0.

5. Minutes

5.1 Consideration and possible approval of the minutes of the Sparks Redevelopment Agency meeting for March 25, 2019.

Motion: I move to approve the minutes of the Sparks Redevelopment Agency meeting for March 25, 2019.

Moved by: Agency Member Dahir

Seconded by: Agency Member Abbott

Yes: Agency Members Abbott, Lawson, Anderson, Bybee, Dahir, Smith

No: None

Abstain: None
Vote: Motion passed unanimously, 6-0.

6. General Business

6.1 Consideration and possible acceptance of the report of the claims and bills approved for payment and appropriation transfers for the period of March 07, 2019 through April 03, 2019. (FOR POSSIBLE ACTION)

An agenda item from Chief Financial Officer Jeff Cronk recommending the Redevelopment Agency approve the report of claims and bills approved for payment and appropriation transfers as presented in the staff report.

Motion: I move to accept the report of claims and bills approved for payment and the appropriation transfers for the period of March 07, 2019 through April 03, 2019.

Moved by: Agency Member Abbott

Seconded by: Agency Member Smith

Yes: Agency Members Abbott, Lawson, Anderson, Bybee, Dahir, Smith

No: None

Abstain: None

Vote: Motion passed unanimously, 6-0.

6.2 Consideration and possible adoption of Resolution SRA-133 to augment the FY19 budget in the Redevelopment Area 1 Capital Projects Fund by \$80,000 to provide appropriations for a capital project approved, but not completed in the prior year (For Possible Action).

An agenda item from Budget Administrator Stacie Hemmerling recommending the Redevelopment Agency adopt the resolution allowing the re-appropriation of prior year budget authority for a capital improvement project that was approved in the FY18, but not completed and the budget authority has lapsed.

In order to complete this previously approved CIP project and to remain compliant with the Nevada Revised Statute budgeting requirements, it is necessary to augment the FY19 budget. Resources are available in the appropriate fund.

Motion: I move to adopt Resolution SRA-133 to augment the FY19 budget in Redevelopment Area 1 Capital Projects Fund by \$80,000 to provide appropriations for a capital project approved, but not completed in the prior year.

Moved by: Agency Member Anderson

Seconded by: Agency Member Dahir

Yes: Agency Members Abbott, Lawson, Anderson, Bybee, Dahir, Smith

No: None

Abstain: None

Vote: Motion passed unanimously, 6-0.

6.3 Consideration, discussion, and possible approval of the Chief Administrative Officer's final budget recommendations for the City of Sparks Redevelopment Agency, Areas 1 and 2, for fiscal year 2019-2020. (For Possible Action)

An agenda item from Chief Financial Officer Jeff Cronk recommending the Redevelopment Agency approve the Chief Administrative Officer's recommendations for the fiscal year 2019-2020 final budget.

Mr. Cronk stated the City has filed the tentative budget by the April 15, 2019 deadline and will conduct a public hearing on the tentative budget and then present the final budget to the board at the May 28, 2019 SRA meeting.

Capital projects have been planned for Area 1 but not for Area 2. Redevelopment Area 1 expires in 2023, the end of the 45-year period. Any CIP projects planned after 2023 will compete with all other City CIP projects. Redevelopment Area 2 expires in 2029.

Motion: I move to approve the Chief Administrative Officer's final budget recommendations for the City of Sparks Redevelopment Agency, Areas 1 and 2, for fiscal year 2019-2020.

Moved by: Agency Member Dahir

Seconded by: Agency Member Anderson

Yes: Agency Members Abbott, Lawson, Anderson, Bybee, Dahir, Smith

No: None

Abstain: None

Vote: Motion passed unanimously, 6-0.

7. Comments

7.1 Comments from the Public

None

7.2 Comments from the Agency and Chief Administrative Officer

8. Adjournment

The Redevelopment Agency meeting was adjourned at 4:18 p.m.

Charlene Bybee, Chairperson

ATTEST:

Lisa Hunderman, Acting Agency Secretary

>>>JT